

Days Fleet

Driver Guide



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Vehicle Servicing



If vehicle servicing is included in your agreement with Day's Fleet, all work must be booked via us so we can help and advise you every step of the way.

The quickest and easiest way is to **book online**. Alternatively, you can call our DriverLine on **0345 296 4423** and choose **option 2**. Please note that any work booked outside of these channels may not be authorised by Day's Fleet.

☎ 0345 296 4423 Option 2

Vehicle Breakdown



If breakdown cover is included in your agreement with Day's Fleet, and you need assistance at the road side please call **0345 296 4423** and choose **option 1**. Please have your vehicle registration number ready.

☎ 0345 296 4423 Option 1

Tyre Replacements & Repairs



If tyres are included in your agreement with Day's Fleet, they will be authorised for replacement once they reach a minimum tread depth of 2mm. Due to tyre availability, we recommend that you book your appointment ahead by **clicking here**.

You can visit your nearest Kwik Fit at any time for a tyre health check. If you require emergency assistance due to a puncture or damaged tyre, this can be arranged by calling **0345 296 4423** and choosing **Option 2**. This is a chargeable service.

☎ 0345 296 4423 Option 2

MOT



Your vehicle will require an MOT 3 years from the date of registration (unless it is a minibus which is required to undergo an MOT every 12 months). We will remind you of this obligation 90 days from the due date and periodically thereafter. You can book an MOT up to 90 days before the due date **here** if you have a maintenance agreement with Day's Fleet.

☎ 0345 296 4423 Option 2

Regular Vehicle Checks

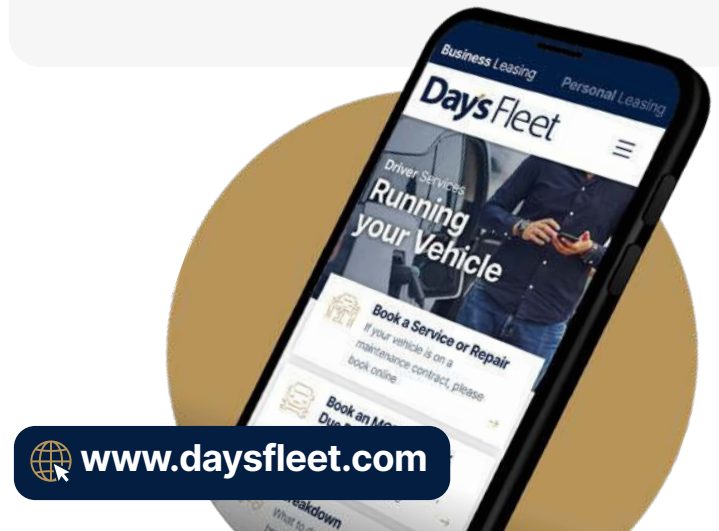


It is important to keep your vehicle in excellent condition for your own safety and the safety of others. It is also your legal responsibility to ensure that the vehicle is always in roadworthy condition and conforms to the current legal standard.

Please remember to check and top up where required:

-  Tyre Pressure and Condition
-  Operation of all lights
-  Engine Oil
-  Hydraulic Fluid
-  Coolant
-  AdBlue
-  Windscreen Washer Fluid

If your vehicle is only being used for short journeys or is due to be left idle for an extended period of time e.g. school holidays, it is your responsibility to ensure that the vehicle battery maintains a good state of health.



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If your vehicle is on a non-maintenance agreement with Day's Fleet, you must ensure that it is serviced at the manufacturer's recommended service intervals and evidence of the service is retained. Please speak to the relevant person(s) at your organisation to arrange any required work.

Vehicle Accessories



You must get the permission of your employer and Day's Fleet before you fit any accessories to your vehicle. All parts and accessories must be sourced from and fitted by the manufacturer.

Contact us for advice on how to safely remove the accessory before the vehicle is returned to us.

Any damage caused by the fitment or removal of the accessory will be recharged.

Road Fund Licence



Your new vehicle will be taxed for 12 months. Day's Fleet will automatically renew your Road Fund licence during your contract (subject to a valid MOT being in place if required).

Smoking



Smoking in a leased vehicle is prohibited by law – this includes both cars and vans. The legislation states that a no smoking sign should be displayed in the vehicle which has been provided to you via our Day's Driver Pack.

Day's Fleet also prohibits the use of e-cigarettes. Charges will apply at end of contract if a vehicle has been smoked in.

Mileage Updates



We kindly request that you regularly update us of your vehicle's mileage [here](#), so that we can assist in the management of your contract.

Taking Your Vehicle Abroad



The 'VE103B' is provided to leasing, rental and fleet management companies to use as a substitute to the V5C when a vehicle is used outside of the UK (and within the EU).

The VE103B displays data taken from the V5C and should be accepted widely within Europe following agreement with the majority of the Member States, however acceptance of the VE103B by any foreign authority cannot be guaranteed.

You must apply for your VE103B at least 10 days before your departure date, charges will apply. You can apply for your VE103B [here](#).

Short Term Hire Vehicles



To book a short term hire vehicle, please contact our Flexi Hire Team on **0345 184 9337** / flexihire@daysfleet.com
Additional charges will apply.

End of Contract



Your vehicle should be returned to us in a good and clean condition in line with the [BVRLA Fair Wear & Tear Guidelines](#).

All original equipment including any accessories which were included in your lease should be in the vehicle.

Don't forget items such as spare keys, service records, locking wheel nuts and parcel shelves which are often forgotten about but if missed will result in a recharge.

Buying Your Vehicle



If you are interested in buying your lease vehicle at the end of its contract, please [click here](#) to provide some details and a member of our team will be in touch.

Scan here and add
to your mobile's
home screen →



For any queries during your lease
please contact us on: **0345 815 0019** / hello@daysfleet.com

More information and online chat can be found at www.daysfleet.com

